

TECHNICAL GUIDE FOR EXHIBITORS

EXHIBITOR'S SECRETARIAT

The Exhibitors' Secretariat is located at the New Hall Entrance – EDILIZIA ENTRANCE

Opening hours are from 8 am to 8 pm from 2nd to 12th march 2024

Contact People

Roberto Puccetti – Customer Care	tel. +39-320-7447807
Corrado Bonazza – Customer Care	tel. +39-349-8895796
Jenny Marchetti – Commercial Office	tel. +39-340 1253231
Alessandra Andreoli – Marketing Office	tel. +39-349 1704380
Sonia Villani – Exhibition Manager	tel. +39- 393 9712553

DATES AND OPENING HOURS EXHIBITORS AND VISITORS

	EXHIBITORS	VISITORS
Thursday 7 March 2024	From 8 am to 6,30 pm	From 9 am to 6 pm
Friday 8 March 2024	From 8,30 am to 6,30 pm	From 9 am to 6 pm
Saturday 9 March 2024	From 8,30 am to 6,30 pm	From 9 am to 6 pm

EXHIBITORS get in from **AGRICOLTURA ENTRANCE** and park in Area **71**

VISITATORS get in exclusively from **EDILIZIA ENTRANCE**

STAND BUILDING-UP AND DISMANTLING DATES

From Monday 4 March 2022 (ONLY bare areas)	from h. 8,00 to h. 19,00
Wednesday 6 march 2024 (all areas)	from h. 8,00 to h. 19,00 – last forklift download h. 15,00
7 – 8 – 9 March 2024	FAIR DAYS
Saturday 9 March 2024	from h. 18.30 to h 20,00 only with packages carried by hand
Sunday 10 march 2024	from h.8,00 to h. 19,00
Monday 11 March 2024	dalle h.8,00 alle h. 19,00

Pre-fitted stands must be cleared within and no later than sunday 13 march 2022 to allow the structure dismantling

RULES DURING BUILDING-UP PERIOD

As a derogation of what stated in Art. 9.a) of the Fair General Rules, which allowed the entrance for the Companies with "Bare Area" from Tuesday 5th March, it is authorized the entrance from **Monday 4th March 2024 from h. 8,00 to h. 19,00.**

It is strictly prohibited to enter the hall on vehicles on wheels. The access is only allowed to crane vehicles, electric forklifts and previously authorized vehicles (when necessary to download heavy or bulky goods)

DIFFERENCE BETWEEN NET AREA AND EQUIPPED AREA

The companies reserving a bare area stand will be provided only with the surface on which they build up their stand on a delimited perimeter with adhesive strips on the ground and/on eventual back adjacent wall

The companies reserving a pre-fitted stand will be provided with a stand equipment according to the requested type: SILVER, GOLD or PLATINUM

EXHIBITOR'S PASSES AND PARKING PASSES

The Exhibitor's passes must be downloaded via website www.enoliexpo.com according to the modalities indicated in Form 5. The parking passes are to be collected at the Exhibitors' Secretariat located at the Entrance EDILIZIA from 4th March onwards. Each Exhibitor is entitled to 1 free parking pass.

EXHIBITOR PARKING AREA

The Exhibitor Parking area is located at the end of New Hall (Area 71) and the entrance is AGRICOLTURA. On the Parking Pss must be quoted the car plate and it must be exhibited

STAND BUILDER ACCREDITATION

It is mandatory to be accredited through Form 6

PERSONALIZED STAND DECORATIONS

The rules indicated in the art.9C of Enoliexpo and Nuova Fiera del Levante General Regulation must be respected

It is allowed to exhibit running machineries through electrical systems, under the Exhibitor's Responsibility and respecting the current rules, and after the Organizing Secretariat Approval.

This request must be sent to the Organizing Secretariat through Form 11

Maximun construction height is mt. 3 and the stand open sides could not be closed with continuos walls for a lenght superior to 50% of the side

Exhibitors attending with a bare area must present their building-up project within 9th february 2024

When the creation of particular structures is needed, the Organizer has the right to value the project and its real feasibility, giving notice both positive or negative about it to the Exhibitor

The electrical connection included in the participation fee is up to Kw. 2 a 220V. If not otherwise additional power requested to be sent through Form 7

INSURANCE

Information about RCT and All Risk Insurance are provided in the specific form inside the technical Guide

GOODS EXIT at the End of the Exhibition

Goods exit is allowed through the "**Exit Voucher**", which will be delivered by a member of the Organizing Secretariat staff on the stand on Saturday 9 march 2024, upon balance payment evidence

FREE AREAS – CARPET location and removal

The companies asking for NET AREA must place at least the carpet on the floor for a matter of decorum. Removal is mandatory to avoid being charged for clearing and disposal costs

SURVEILLANCE

The Organizing Secretariat is exempted from any reponsibility about thefts and/or damages to people and/or things, even if providing for the whole duration of the Exhibition and for the stand building-up and dismantling period with a nocturnal surveillance service inside the pavillon è esonerata da ogni e qualsiasi responsabilità in ordine di furti e/o danni a cose e/o persone che dovessero verificarsi.

SALES AT THE EXHIBITION

Direct sale during the Fair is forbidden

EXHIBITION ORGANIZER

GLOBE TROTTER SAS – tel. +39 0532-909396 – email: info@enoliexpo.com
In collaboration with:



+

FORM 1 – BOOTH STAND DECORATION REQUEST

(for those companies not requesting it with the Application Form)

To be sent at: info@enoliexpo.com within 9th February 2024

SILVER EQUIPMENT - € 60,00/sqm

PARTITION WALLS: white, height mt. 3,00 – honeycomb – thickness cm. 4

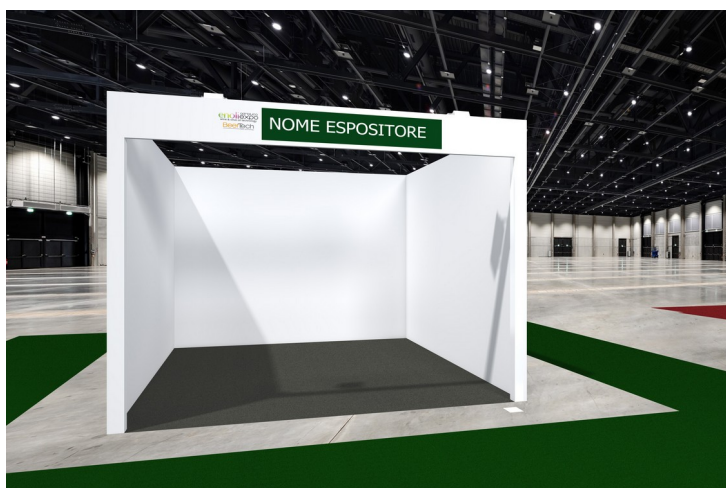
PILLARS: cm. 10x10 color White

FASCIA BOARD: color White - h. cm. 40

CARPET: Color Dark grey – Iron Color

LIGHTING : N. 2 spot led ot 50W per 16 sqms + socket

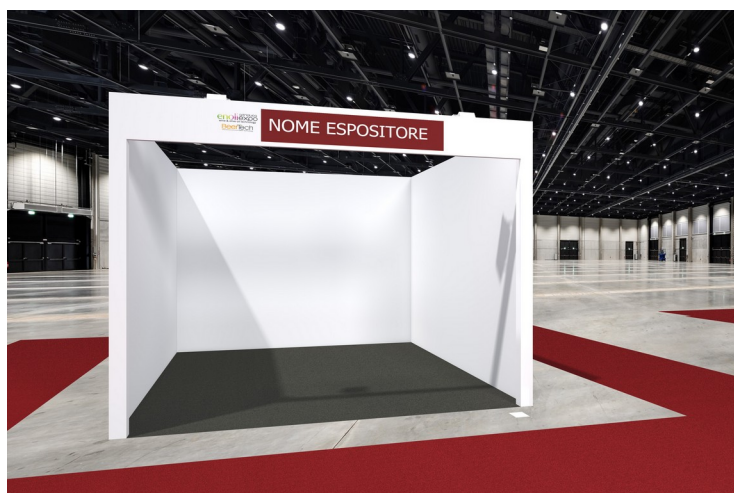
AISLE CARPET: Cherry in the Technology Sector – Green in the Agriculture Area



AGRICULTURE CUSTOMIZATION

FASCIA: White - h. cm. 40
White Company Name on
Green Sign

Logo Enoliexpo Placement



TECHNOLOGY AND END OF LINE CUSTOMIZATION

FASCIA: White - h. cm. 40
White Company Name on
Bordeaux Sign

Placement logo
Enoliexpo and / or Beertech
according to the Exhibitor's products

GOLD EQUIPMENT - € 70,00/sqm

PARTITION WALLS: white, height mt. 3,00 – honeycomb – thickness cm. 4

PILLARS: cm. 10x10 color White

FASCIA BOARD: color White - h. cm. 40

CARPET: Color Dark grey – Iron Color

LIGHTING : N. 2 spot led ot 50W per 16 sqms + socket

FURNITURE: 1 rectangular table dim. 130X80 + 3 chairs + desk reception dim. 90X45x100 with company name
+ 1 stool + waste bin

STORAGE : mt. 1x1 with lockable door

For surfaces superior to 32 sqms, we provide 2 tables, 6 chairs, 1 desk reception, 1 stool

aisle CARPET: Cherry in the Technology Sector – Green in the Agriculture Area



**AGRICULTURE
CUSTOMIZATION**

FASCIA: White - h. cm. 40
White Company Name on
Green Sign

Logo Enoliexpo Placement



**TECHNOLOGY AND
END OF LINE
CUSTOMIZATION**

FASCIA: White - h. cm. 40
White Company Name on
Bordeaux Sign

Placement logo
Enoliexpo and / or Beertech
according to the Exhibitor's products

PLATINUM EQUIPMENT - € 80,00/sqm

for booths starting from 48 with 3 open sides

PARTITION WALLS: white, height mt. 3,00 – honeycomb – thickness cm. 4

STRUCTURE: perimetral ring in truss

FASCIA BOARD: color according to the sector – dim. 200x50 with company name

CARPET: Color Dark grey – Iron Color

LIGHTING: N. 4 led headlights + socket

FURNITURE: 1 rectangular table dim. 130X80 + 3 chairs + desk reception dim. 90X45x100 with company name
+ 1 stool + waste bin

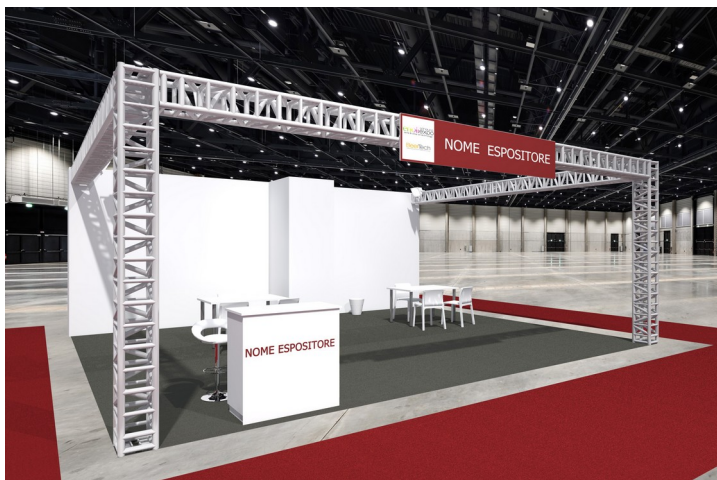
AISLE CARPET: Cherry in the Technology Sector – Green in the Agriculture Area



**AGRICULTURE
CUSTOMIZATION**

FASCIA: cm. 200X50
White Company Name on
Green Sign

Logo Enoliexpo Placement



**TECHNOLOGY AND
END OF LINE
CUSTOMIZATION**

FASCIA: cm. 200X50
White Company Name on
Bordeaux Sign

Placement logo
Enoliexpo and / or Beertech
according to the Exhibitor's products

COMPANY NAME: _____

Hall _____ Stand N. _____

REQUESTED EQUIPMENT

<input type="checkbox"/> SILVER EQUIPMENT	€ 60,00/sqm	sqms: _____	€ _____
<input type="checkbox"/> GOLD EQUIPMENT	€ 70,00/sqm	sqms: _____	€ _____
<input type="checkbox"/> PLATINUM EQUIPMENT	€ 80,00/sqm	sqms: _____	€ _____
	Total:		€ _____

DON'T FORGET TO FILL IN FORM 2 – for the request of the Company Name to be placed on the fasciaboard !!!

Place and Date:

Print and Signature

The Exhibitor authorizes the treatment of the a.m. data (as per the art. 13 of the Legislative Decree n. 196 of 30th June 2003 – Italian Law and in compliance with the art. 13 and 18 aof the European Privacy Rules UE/2016/679 - DGOR) regarding security and integrity of the data, for purposes regarding the development of the Exhibition ENOLIEXPO Adriatica.

Place and Date: _____

Signature _____

FORM 2 – NAME ON FASCIABOARD

To be sent at: info@enoliexpo.com within 9th February 2024

The Form must be filled in only by those Exhibitors asking for SILVER, GOLD or PLATINUM Equipment.

The a.m. fitting foresees **one sign** both on the fasciaboar and desk reception, that will quote only the company name or the requested inscription (no logo).

The sign will be printed in Arial / Tahoma font.

The sign will be placed only on the longer open side.

Further signs must be requested by the Exhibitor and must be paid.

In case that we don't receive this form within the deadline, the sign will be printed quoting the COMPANY NAME indicated in the Application Form.

COMPANY NAME: _____

Hall _____ Stand N. _____

SIGN TO BE PLACED ON THE FASCIABOARD

(the sign must not be superior to 25 characters, spaces included)

PRICE FOR FURTHER FASCIABOARDS

In case the Exhibitor wishes a further fasciaboards, logo or sign + logo, the price will be of € 100,00/each.

The file containing logo must be sent to info@enoliexpo.com in vector format.

- ☐ Printing of logo on the fasciaboar in substitution of the company name
- ☐ Printing of further n. fasciaboards (with the a.m. definition) on the other/others free side/sides
- ☐ Printing of further n. fasciaboards with logo + description on the other/others free side/sides
- ☐ Printing of n. Logo on the desk reception

Place and Date:

Print and Signature







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Place and Date: _____








Signature _____

FORM 3 – REQUEST ADDITIONAL FURNITURE

To be sent at: info@enoliexpo.com within 9th February 2024

FURNITURE DESCRIPTION		Quantity	Cost Unit	Total
WALL CLOATHES HANGER		n. _____	€ 10,00	€ _____
METAL COAT HANGER		n. _____	€ 18,00	€ _____
CABINET WITH DOORS or DESK RECEPTION with lockable door dim. 90X45x100 cm		n. _____	€ 100,00	€ _____
DESK RECEPTION (without cabinet) (included in the pre- equipped stand)		n. _____	€ 90,00	€ _____
WASTE PAPER BASKET		n. _____	€ 8,00	€ _____
EXHIBITING CUBES 50x50x50h.		n. _____	€ 30,00	€ _____
2 PLACE SOFA LE CORBUSIER		n. _____	€ 150,00	€ _____

PLANTER cm 100X30x100 (flowers and plants excluded)		n. _____	€ 75,00	€ _____
FRIGO-BAR		n. _____	€ 95,00	€ _____
CARPET Colors: GREY, BLU, RED		sqms _____	€ 10,00	€ _____
CARPET Different Colors Write the color preferred: _____		sqms _____	On Forecast	
POWER STRIP		n. _____	€ 10,00	€ _____
HONEYCOMB WALL PANEL 100x300 cm.		n. _____	€ 40,00	€ _____
ARMCHAIR CRYSTAL		n. _____	€ 20,00	€ _____
ARMCHAIRS MOD. LE CORBUSIER		n. _____	€ 90,00	€ _____
PLEXYGLASS BROCHURE HOLDER		n. _____	€ 80,00	€ _____

UMBRELLA HOLDER		n. _____	€ 8,00	€ _____
STORAGE MT. 2X1 WITH LOCKABLE DOOR		n. _____	€ 180,00	€ _____
METAL SHELF dim. 60X27X140		n. _____	€ 25,00	€ _____
TABLE dim. 100x60 cm.		n. _____	€ 35,00	€ _____
TABLE dim. 125x75 cm.		n. _____	€ 40,00	€ _____
TABLE dim. 130X80 (Included in the Pre- equipped stand)		n. _____	€ 45,00	€ _____
CHAIR Mod. ICE WHITE (included in the pre- equipped stand)		n. _____	€ 12,00	€ _____
CHAIR Mod. CRYSTAL TRANSPARENT		n. _____	€ 14,00	€ _____

STOOL IGLOO TRANSPARENT		n. _____	€ 23,00	€ _____
ROUND TABLE dim. 60 x h. 80 cm.		n. _____	€ 35,00	€ _____
LIGHTED SHOWCASE dim. 43x37x143 cm.		n. _____	€ 90,00	€ _____
LIGHTED SHOWCASE dim. 80x40x180 cm.		n. _____	€ 120,00	€ _____

FURNITURE DESCRIPTION		Quantity	Cost Unit	Total
MONITOR LED TV 32" with USB		n. _____	€ 300,00	€ _____
MONITOR LED TV 42" with USB		n. _____	€ 350,00	€ _____
MONITOR LED TV 46" with USB		n. _____	€ 500,00	€ _____
MONITOR LED TV 55" with USB		n. _____	€ 550,00	€ _____
MONITOR LED TV 80" with USB		n. _____	€ 900,00	€ _____
				€ _____
TOTAL COST				€ _____

EXHIBITOR:

COMPANY NAME: _____

Hall _____ Stand N. _____

Place and Date:

Print and Signature

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Place and Date: _____

Signature _____

FORM 4 – REQUEST OF DAILY CLEANING

To be sent at: info@enoliexpo.com within 9th February 2024

EXHIBITOR:

COMPANY NAME: _____

Hall _____ Stand N. _____

Every evening the Organizer provides a minimum service of daily cleaning inside the booth that foresees the emptying of the bins and waste left on the floor.

The exhibitor must provide the removal of the plastic film over the carpet if not agreed with the stand decorator at the end of the building time, both for pre-equipped booth and net areas built by a private decorator.

In any case the exhibitors needing a deeper cleaning, can ask for the service with this application.

The cleaning will be provided by service department of Nuova Fiera del Levante.

The price for this service is of €4,00/sqms for the whole lenght of the show.

REQUEST OF THE SERVICE FOR sqms _____ x € 4,00 € _____

TOTAL € _____

THE CLEANING IS REQUESTED FOR:

- ☐ Wednesday 6 MARCH 2024
- ☐ Thursday 7 MARCH 2024
- ☐ Friday 8 MARCH 2024

Place and Date:

Print and Signature

The Exhibitor authorizes the treatment of the a.m. data (as per the art. 13 of the Legislative Decree n. 196 of 30th June 2003 – Italian Law and in compliance with the art. 13 and 14 of the European Privacy Rules UE/2016/679 - DGOR) regarding security and integrity of the data, for purposes regarding the development of the Exhibition ENOLIXPO Adriatica.

Place and Date: _____

Signature _____

FORM 5 - EXHIBITOR'S PASSES

To be requested via website www.enoliexpo.com
since 8th January 2024

As quoted in Art. 3 – Registration Fee – of our Exhibition's Rules, from this edition onwards, the exhibitors may have their EXHIBITOR'S PASSES according to their booth dimension.

The Exhibitor will receive from the Organizer a direct link
allowing the entrance in the Reserved Area on our website www.enoliexpo.com
with the below image (just only for your info)



The company is already registered; once the exhibitor completes the request, he'll receive the EXHIBITOR'S PASS showing a QR Code that will be scanned at the entrance.

Every Exhibitor's Pass is valid for the whole lenght of the exhibition with 1 daily entrance

Every exhibitor may benefit of the following number of Exhibitor's Passes

- ☐ From 16 sqms to 40 sqms : n. 5 EXHIBITOR'S PASSES
- ☐ From 41 sqms to 80 sqms : n. 7 EXHIBITOR'S PASSES
- ☐ More than 81 sqms : n. 10 EXHIBITOR'S PASSES

For every further need or assistance,
contact the number +39 0532 909396 or +39 349 8895796

FORM 6

EXTERNAL STAND BUILDER ACCREDITATION

To be sent at: info@enoliexpo.com within 9th February 2024

EXHIBITOR:

COMPANY NAME : _____

Hall _____ Stand N. _____

STATES THAT THE COMPANY BUILDING UP AND DISMANTLING THE STAND IS THE FOLLOWING:

COMPANY NAME: _____

ADDRESS _____

ZIP CODE _____ TOWN _____ COUNTRY _____

Telephone n. _____ E-mail: _____

OPERATORS PRESENT INSIDE THE FAIR:

Building site Responsible: _____

Staff: _____

Vehicles to be authorized: _____ License plate: _____

_____ License plate: _____

It is also stated that all the workers present inside the Fair MUST be provided with and carry an Identification Badge that must be always visible and displayed

Place and Date:

Print and Signature

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Place and Date: _____

Signature _____

INFORMATIVE DOCUMENT FOR THE WORKERS
to be delivered to the Fair Organizer
before the beginning of the building-up

The workers of the Company _____
working as Stand Builders on behalf of the Exhibitor _____

DECLARE:

- 1) to have received the Personal Protection Equipment suitable to the committed work
- 2) to have received by their Employer Mr./Mrs: _____ a proper formation about the general risks connected with their activity
- 3) to have received information about the risks present in the Fair Area and about the prevention measures and the emergency management adopted by Nuova Fiera del Levante.
- 4) to have read the "Fair Technical Regulation" provided both by the Exhibitor and by the Employer – Part II from page 13 to page 18

THEY COMMIT THEMSELVES TO:

- 1) inform Nuova Fiera del Levante Prevention and Protection Service – telephone n. 335-480034 – about the risks deriving from the interference between their activities and the activities carried on by third parties during the stand building up or deriving from installed materials and machineries which could present or generate risks.
- 2) comply with the statements contained in the "Fair Technical Regulation" and in particular with the "Information about the External Companies Workers Emergency Management" - from page 23 to page 32
- 3) follow the dispositions given by Nuova Fiera del Levante Technical services Staff
- 4) not to clutter the emergency Exits and not to obstruct the fire hose spots
- 5) display and always hold very well visible the identification badges of the company they belong to

Date: _____

Signatures: _____

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

FORM 7

REQUEST OF ELECTRIC POWER for EQUIPPED BOOTHS and ELECTRICAL CABINET for NET AREAS

EXHIBITOR:

COMPANY NAME: _____

Hall _____ Stand N. _____

PRICES for ELECTRICAL CONNECTION INCREASE:

☐ **€ 30/KW** from 3 to 10 KW ☐ **€ 24/KW** from 11 to 20 KW

For electrical connection increase over 2 KW

REQUEST OF n. _____ KW at the price of € _____ = Total € _____

☐ Power 220 W ☐ Power 380 W

REQUEST OF ELECTRICAL CABINET FOR NET AREAS

☐ **€ 400,00** Supply of electrical cabinet with industrial monophase plug

REQUEST OF _____ KW at the price of € _____ = € _____

REQUEST OF _____ Electrical cabinets = € _____

= Total € _____

Every booth is supplied with a power of 2 KW of electrical connection and consumption.

The request for additional electrical power will be taken into consideration. If allowed, the technician must respect the information given by the electrician of the Fairground.

We inform you that the point of electrical connection must be easily controlled and free by any obstruction.

Place and Date:

Print and Signature

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Place and Date: _____

Signature _____

FORM 8 WATER CONNECTION

To be sent at: info@enoliexpo.com within 9th February 2024

EXHIBITOR

COMPANY NAME: _____

Hall _____ Stand N. _____

WATER CONNECTION REQUEST

☐ YES

☐ NO

The water connection includes a 1/2" connector inside the cockpit and the related flat-rate usage.

The Exhibitor or the Stand Builder must arrange their connection at the Supply Point of Nuova Fiera del Levante.

When needed, the creation of a system from the delivery point to the point of use inside the stand, can be provided upon quotation.

COST for the CONNECTION

€

110,00

Date:

Stamp and signature:

Date: _____

Stamp and signature _____

The Exhibitor authorizes the treatment of the a.m. data (as per the art. 13 of the Legislative Decree n. 196 of 30th June 2003 – Italian Law and in compliance with the art. 13 and 18 aof the European Privacy Rules UE/2016/679 - DGOR) regarding security and integrity of the data, for purposes regarding the development of the Exhibition ENOLIEXPO Adriatica.

FORM 11

Security of Operating Machineries and Exhibited Machineries

To be sent at: info@enoliexpo.com within 9th February 2024

EXHIBITOR

COMPANY NAME: _____

Hall _____ Stand N. _____

STATES that:

- ☐ concerning the running of their own machineries, the rules requested by Nuova Fiera del Levante and described in the Technical Regulation "**Part III – General Dispositions for the Exhibitions conducting,**" - **Art. 2 and 3, are fully respected**
- ☐ to hold harmless both Globe Trotter sas (organizer of Enoliexpo Adriatica) and Nuova Fiera del Levante for any default, with respect of the below indicated regulation, which are already indicated in the above mentioned Technical Regulation.

ALL THE MACHINERIES CAN RUN ONLY IF:

- the exhibited machineries can operate only if compliant with the related technical directives, laws and norms. They must be labelled with the CE mark, carrying the characteristics foreseen by the Leg. Decree 27 January 2010, n. 17, mentioning "implementation of the Directive 2006/42/CE, in relation to machineries.
- the machineries, even if carrying CE mark, can be put into operation **only in absence of dangerous elements for the Visitors,** considering the presence of people close to the machineries.
- for the above mentioned reasons , that is to say for any possible show, inspection or maintenance, if it were necessary to operate with the disabled protection systems, the Exhibitors must take adequate security measures (boundaries, protection rigid shields, etc.), capable to guarantee an equivalent protection level.
Anyway, the removed protections must be placed close to the machinery, in a clearly visible position.
- Physical, chemical and biological agents must not cause damages, inconveniences or problems to people or things, both directly and indirectly.
- the formation of gases, steams or smogs arising from the use of chemical items and products must not exceed the legal limits.
- the localized emissions which could cause nuisance, damage or smear to people and/or things must be conveyed outside through appropriate evacuation systems, anyway with respect to the current legislation about emissions in the atmosphere.
- In presence of installation or functioning of instruments that could generate electromagnetic fields, all the necessary measures must be adopted in order to avoid interferences or damages to people's health, as well.

IT IS STRICTLY PROHIBITED:

- to introduce radioactive stuff or x-ray machineries inside the Nuova Fiera del Levante areas of pertinence or in the exhibition areas, without the required authorizations provided by the rules..
- to introduce inside the Pavillon and store on the stands flammable materials, compressed or liquified gasses, caustic or corrosive substances, and toxic, poisonous and irritating substances, as well. In some special cases in which it could be necessary to use inert gas for practical demonstrations, the use of a gas tank will be allowed upon request, on the condition that the above mentioned tank be located in an aerated position and protected against crashes and falls and that the maximum pressure of usage is reduced to the half. If the above mentioned substances are produced by the Exhibitor Company, the containers must be displayed empty.
- to store inside the stands empty packages, printed stuff and promotional material exceeding the daily requirement, and to use electric stoves and heaters or other similar electric devices.
- to smoke inside the halls during the periods of building up and dismantling and it is also prohibited to smoke outside, when close to combustible materials; in any case, everyone must constantly care and immediately extinguish matches and stubs. Rules concerning the removal of empty packages from the hall and the stand cleaning must be strictly observed.
- to use crawl spaces to store material.

Fire Hydrants must be constantly placed in a visible and accessible position.

During the Exhibition period, at the end of the day, before leaving the stand, the Exhibitor must :

- switch off his entire electrical equipment;
- verify that there is no under ignition material left;
- to make accessible the spaces created inside the stand.

Date:

Stamp and signature:

The Exhibitor authorizes the treatment of the a.m. data (as per the art. 13 of the Legislative Decree n. 196 of 30th June 2003 – Italian Law and in compliance with the art. 13 and 18 of the European Privacy Rules UE/2016/679 - DGOR) regarding security and integrity of the data, for purposes regarding the development of the Exhibition ENOLIEXPO Adriatica.

Date: _____

Stamp and signature _____

FORM 12 CIRCULAR MEMO – INSURANCE COVERAGE

Dear Exhibitor,

you will find hereafter the details of the All risk Insurance Coverage (included in the Participation fee) stipulated by Globe Trotter sas with Unipol Sai Assicurazioni - Meass Consulting srl Agency.

Warranty Beginning: from h. 00,00 of 29/02/2024 (PRE – FAIR INCLUDED)

Warranty expiry: to h. 24,00 of 12/03/2024 (POST – FAIR INCLUDED)

COVERAGE PERIOD: 13 DAYS

INSURED AMOUNTS AND GROSS PREMIUMS:

Insured amounts and gross premiums	Insured Amounts	Gross Premiums
	All Risks	Civil Responsibility
	Fire/Theft/Transportation	RCT
	€ 26.000,00	1.500.000,00
Of dexterity theft and shortfalls as ruled in the Sect. Theft-2 bis	€ 500,00	

INSURANCE CONDITIONS EXTRACT

A) ALL RISKS INSURANCE- STORAGE

All the goods present inside the stand (furniture, installation, equipment, goods) will be guaranteed up to the amounts indicated in the policy against all direct and material damages (included, for example, fire and theft).

Dexterity thefts (that is to say thefts committed during the Fair opening hours in presence of the staff in each stand) are also guaranteed up to a maximum amount of 500,00€ for each single Exhibitor, with a lower threshold of 100,00€ for each claim;

Money, jewels, valuables and similars are not included in the warranty. Moreover:

- a) shortfalls noticed after the end of the Exhibition during the inventory;
 - b) damages caused by act of terrorism during the storage;
 - c) failures of any kind;
 - d) assembling and disassembling of machineries, electronic systems and equipment.
- are not included in the warranty, too.

B) ALL RISKS INSURANCE – TRASPORTATION

Goods addressed and sent by the Exhibitors to the Fair are guaranteed against direct and material damages, in accordance with the following conditions:

I.C.C. (A) ed.01.01.82 (War and Strikes) – I.C.C.(Air) ed.01.01.82

(War and Strikes) – Cargo ISM Endorsement Cl. – Classification Clause - Cyber attack excl. cl. - Termination of transit cl. - Radioactive Cont.Chem. Biological, biochemical and electromagnetic weapons exclusion Cl.

The warranty is meant to be valid from the moment when the goods leave the Exhibitor's storehouse and/or depot, continues during the ordinary journey, ending with the goods delivery inside the Fair spaces.

The Insurance applies also during the return journey to the places of origin, only in case the goods are correctly packaged.

C) CIVIL RESPONSIBILITY

1) Third party civil responsibility Insurance (Exhibitor's R.C.T.)

The Society undertakes to indemnify the policy holders for what they should pay as civil responsible, as an indemnification (capital, interests and costs) for damages unintentionally caused to third parties for death, personal injuries and damage to things, consequent to an accidental fact happened in relation to the risks for which the Insurance is stipulated. The Insurance is also valid for the civil Responsibility which can affect the policy holders deriving from deliberate facts of people of who they must respond.

2) Civil Responsibility towards work providers Insurance (R.C.O.)

The society undertakes to indemnify the policy holders for what they should pay (capital, interests and costs) as civil responsables:

- in accordance with art. 10 and 11 of D.P.R. 30 june 1965 n.1124 for the injuries suffered by work providers involved in the activities for which the insurance is stipulated;
- in accordance with the Civil Code as a compensation for damages not included in the regulation of D.P.R. 30 june caused to the work providers of previous point 1) for death and personal injuries causing a permanent disability

R.C.O. Insurance is valid under condition that at the moment of the accident the policy holder has fulfilled all the legal insurance obligations.

Warranty is by the way limited to the events taking place inside the Fair Area.

a) the policy-holder legal representative;

b) the workers subject to the mandatory legal insurance suffering damages in occasion of work or service.

Are not considered as Third Parties

The warranty is also extended to the personal civil responsibility of Directors, Executives, employees, interim workers and occasional collaborators of the policy-holders for damages caused to third parties, excluding the policy-holders, during their contractual duties.

The warranty does not include damages deriving from:

- a) the circulation of motor vehicles on roads of public use, or on equivalent areas, and of motor ship navigation or aircrafts as well;
- b) the use of motor vehicles, machineries or plants run or operated by an unlicensed person on the basis of the current regulation and in any case minor of 16 years
- c) things that the Policy-holder is keeping in delivery or keeping in custody for any reason;
- d) theft;
- e) to someone else's things deriving from a fire of things belonging to the Policy Holder or things that holds;
- f) of which the Policy Holder should respond in accordance with the art. 1783, 1784, 1785 bis and 1786 C.C..

FORM 13 – HOSTESS REQUEST

To be sent at: info@enoliexpo.com within 9th February 2024

EXHIBITOR

COMPANY NAME: _____

Hall _____ Stand N. _____

Requested Service	Price per Day
HOSTESS	€ 175,00
HOSTESS INTERPRETER Italian - French	€ 215,00
HOSTESS INTERPRETER Italian – English	€ 215,00

SERVICE CONDITIONS

Mandatory Break: 10 minutes every 2 hours
 Agreed Break: the agreed break is equal to 1 h. per day in case of 6 uninterrupted duty hours. Break is not to be intended for shorter duty service.
 Duty hours: Max 8 uninterrupted hours
 Outfit: Each employee will wear the provided uniform (suits / black tailleur).
 Briefing: The briefing with the costumer is planned on the day of activity and for a duration of 15 minutes within the working hours. Different requests (dates, time-tables, briefing lenght) are to be considered upon evaluation.

REQUESTED SERVICE

☐ Hostess N. _____ for n. _____ days at the cost of € _____ total € _____
☐ Hostess/ Interpreter N. _____ for n. _____ days at the cost of € _____ total € _____

Date: _____

Stamp and Signature: _____

The Exhibitor authorizes the treatment of the a.m. data (as per the art. 13 of the Legislative Decree n. 196 of 30th June 2003 – Italian Law and in compliance with the art. 13 and 18 of the European Privacy Rules UE/2016/679 - DGOR) regarding security and integrity of the data, for purposes regarding the development of the Exhibition ENOLIEXP0 Adriatica.

Date: _____

Stamp and Signature: _____

FORM 14 – REQUEST FOR CONFERENCE ROOM

To be sent at: info@enoliexpo.com within 9th February 2024

EXHIBITOR

COMPANY NAME: _____

Hall _____ Stand N. _____

Contact name _____

Mob. _____ E-mail: _____

With this form the exhibitor order the rent of Conference Room, which has been created in order to give the possibility to the exhibitors to arrange meetings with customers, agents or technical days, conventions or workshops.

The room has a maximum capacity of 60 seats.

The organizer provides a complete fitting: projector, screen, PC, audio package, mixer and microphones, Sanitization.

According to the need of the exhibitors, the organization will provide supports with the speaker's name.

With this form, the exhibitor has to indicate the time planning, that must be respected.

The Price of the Room is € 300,00

TIME PLANNING:

Date: _____ from h. _____ up to h. _____

TITLE:

NAME OF THE SPEAKERS, in case you wish the preparation of the speaker's name

1. _____

2. _____

3. _____

4. _____

5. _____

Date: _____

Print and Signature _____

The Exhibitor authorizes the treatment of the a.m. data (as per the art. 13 of the Legislative Decree n. 196 of 30th June 2003 – Italian Law and in compliance with the art. 13 and 18 aof the European Privacy Rules UE/2016/679 - DGOR) regarding security and integrity of the data, for purposes regarding the development of the Exhibition ENOLIEXPO Adriatica.

Place and Date: _____

Signature _____

FORM 15 – BUILDING UP ANTICIPATION REQUEST

To be sent at: info@enoliexpo.com within 9th February 2024

EXHIBITOR

COMPANY NAME: _____

Hall _____ Stand N. _____

As a derogation of what stated in Art. 9.a) of the Fair General Rules, which allowed the entrance for the Companies with "Bare Area" from Tuesday 5th March, it is authorized the entrance from **Monday 4th March 2022 from h. 8,00 to h. 19,00.**

The Exhibitors must make sure that the given time-table is respected by their Stand Builder.

In case of need, it will be possible to ask for the anticipation of the building-up date on the following days:

☐ Saturday 2nd March 2024 (with Organizer's Approval)

☐ Sunday 3rd March 2024

cost per day € 300,00

IT IS REQUESTED THE ENTRANCE TO THE HALLS ON THE FOLLOWING DAYS:

☐ saturday 5th March 2022

€ 300,00

☐ Sunday 6th March 2022

€ 300,00

TOTAL

€ _____

These fees include the surveillance costs and the electrical energy consumption.

Date: _____

Stamp and Signature: _____

The Exhibitor authorizes the treatment of the a.m. data (as per the art. 13 of the Legislative Decree n. 196 of 30th June 2003 – Italian Law and in compliance with the art. 13 and 18 aof the European Privacy Rules UE/2016/679 - DGOR) regarding security and integrity of the data, for purposes regarding the development of the Exhibition ENOLIEXPO Adriatica.

Date: _____

Stamp and Signature _____

FORM 16

B&B and HOTEL PARTNER STRUCTURES

The Exhibitors can keep in touch directly with the below given B&Bs, explaining their needs.

Please remember to specify always the provided Booking Code

B&B

GATTO BIANCO SRL – www.gattobianco.com

Gruppo comprensivo di 6 strutture, tutte ubicate nella zona centrale di Bari.

Contatto: Sig.ra Rosanna Carlucci, Cell. 345 7406687 – Tel. 02 40703683

Email: prenotazioni@gattobianco.com

CODICE PRENOTAZIONE: **ENOLI2024**

GATTO BIANCO LE DIMORE: Via Roberto da Bari, 86, Bari - N. 15 monolocali

Gatto Bianco le Dimore è situato nel pieno centro città, a due passi dalla città Vecchia, dalle vie dello shopping, a soli 15 minuti a piedi dalla stazione ferroviaria di Bari Centrale e a 3 km dal quartiere fieristico *Fiera del Levante*.

Ubicato in uno stabile d'epoca con ascensore moderno, questa struttura è costituita da monolocali, alcuni dei quali disposti su due livelli. I monolocali sono attrezzati con piano cottura, mini bar e macchinetta del caffè. Tutte le stanze prevedono: WI-FI gratuito, TV, bagno privato con set di cortesia, asciugacapelli e doccia.

E' disponibile un parcheggio convenzionato, a 400 mt dalla struttura.

- SINGOLA: € 65,00 (in base alla disponibilità)

- DUS – Singola deluxe con letto alla francese: € 75,00

- DOPPIA / MATRIMONIALE: € 90,00

Costo giornaliero per camera. Colazione non inclusa.

E' possibile usufruirne presso il Palazzo Gatto Bianco, a 100 mt, con supplemento di €8.00 al giorno per persona.

GATTO BIANCO CASA DEI VENTI: Via Dante Alighieri, 182, Bari – N. 6 camere

Gatto Bianco Casa dei Venti è situato al 2° piano (con ascensore) in uno stabile d'epoca nel centro di Bari e a soli 650 mt dalla stazione ferroviaria Bari Centrali.

Arredate in stile classico, tutte le sistemazioni offrono vari servizi: connessione WI-FI gratuita, TV a schermo piatto, minibar, aria condizionata, macchinetta del caffè, bagno privato con asciugacapelli e articoli da toeletta.

E' disponibile un parcheggio convenzionato, a 150 mt dalla struttura.

- SINGOLA DELUXE: € 100,00

- DOPPIA / MATRIMONIALE DELUXE: € 110,00

Costo giornaliero per camera, inclusa la colazione, servita in struttura con un buffet ricco.

GATTO BIANCO HOUSE e DUCHESSA: Via Abate Gimma, 82, Bari – Totale N. 13 camere

Gatto Bianco House si trova al 1° piano (con ascensore) di uno stabile d'epoca situato in una delle zone più prestigiose di Bari, location strategica e in pieno centro. Dispone di n. 6 camere, di cui 2 familiari raggiungibili attraverso di scale interne. Gatto Bianco Duchessa si trova al 2° piano (con ascensore) nel medesimo stabile d'epoca e consta di n. 7 camere.

Tutte le camere, interamente ristrutturate con uno stile elegante e contemporaneo, offrono: connessione WI-FI gratuita, TV a schermo piatto, aria condizionata, macchinetta del caffè, minifrigo, bagno privato con asciugamani e set di cortesia.

E' disponibile un parcheggio convenzionato, a 350 mt dalla struttura.

Camera Deluxe

- DUS: € 110,00
- MATRIMONIALE: €120,00

Junior Suite

- DUS: € 130,00
- MATRIMONIALE / DOPPIA: € 145,00

Camera Standard o Mansarda Familiare

- DUS: € 100,00
- MATRIMONIALE: € 110,00

Costo giornaliero per camera

La colazione è inclusa e servita presso Hotel Palazzo Gatto Bianco, ubicato a 30 mt dalla struttura.

GATTO BIANCO LE TERRAZZE: Corso Cavour, 130, Bari – N. 6 camere

Gatto Bianco le Terrazze è situato in una delle vie principali di Bari, Corso Cavour, un ampio viale alberato famoso per lo shopping su cui si affaccia il Teatro Petruzzelli.

Le 6 camere Superior, interamente ristrutturate con uno stile elegante e contemporaneo, si trovano all'ultimo dell'edificio, dotato di ascensore. Ogni camera dispone di: connessione WI-FI gratuita, TV a schermo piatto, mini bar, scrivania, bagno privato con set di cortesia, asciugamani, doccia, bidet e asciugacapelli. Ogni camera ha la propria terrazza o balcone privato.

E' disponibile un parcheggio convenzionato, a 200 mt dalla struttura.

Camera Deluxe:

- DUS: € 120,00
- DOPPIA / MATRIMONIALE: € 135,00

Costo giornaliero per camera, inclusa la colazione, servita a buffet internamente la struttura.

PALAZZO GATTO BIANCO: Via Roberto da Bari, 50, Bari – N. 8 camere (4 deluxe, 4 standard)

Palazzo Gatto Bianco gode di una posizione privilegiata, pieno centro città, a due passi dalla città Vecchia, dalle vie dello shopping, a soli 15 minuti a piedi dalla stazione ferroviaria di Bari Centrale e a 3 km dal quartiere fieristico *Fiera del Levante*.

Le 8 camere interamente ristrutturate di recente con uno stile elegante e contemporaneo, prevedono: connessione WI-FI gratuita, TV a schermo piatto, mini bar, scrivania, bagno privato con set di cortesia, asciugamani e asciugacapelli.

E' disponibile un parcheggio convenzionato, a 400 mt dalla struttura.

Camera Standard:

- DUS: € 120,00
- DOPPIA / MATRIMONIALE: €135,00

Camera Deluxe:

- DUS: € 200,00
- DOPPIA / MATRIMONIALE: € 220,00

Costo giornaliero per camera, inclusa la colazione servita a buffet internamente la struttura

GATTO PICONE 19: Via Picone, 19, Bari (2,5 km dal centro) – N. 5 camere

Gatto Picone 19 è situato nel centro del quartiere ospedaliero barese, vicino al Policlinico di Bari e a cliniche sanitarie.

La struttura dispone di 5 camere, con comodi bagni privati e balcone esterno.

Ogni stanza è dotata di: connessione WI-FI gratuita, aria condizionata, mini frigo, macchinetta del caffè, set di cortesia.

Possibilità di parcheggio gratuito sulla pubblica via o presso il Parcheggio Polipark, del Policlinico di Bari, dove è possibile parcheggiare a pagamento.

Al momento, per la colazione vengono lasciati prodotti confezionati in camera (fette biscottate, marmellata, biscotti, acqua e macchinetta del caffè).

- DUS: €60,00
- DOPPIA / MATRIMONIALE: €70,00

Costo giornaliero per camera

ORGANIZER: GLOBE TROTTER SAS – tel. +39 0532-909396 – email: info@enoliexpo.com

In collaboration with

HOTELS

HOTEL BOSTON BARI ** - www.bostonbari.it**

Via Niccolò Piccinni, 155, 70122 – Bari

Email: booking@bostonbari.it – Tel. 080 5216633

CODICE PRENOTAZIONE: **ENOLI2024**

Hotel Boston Bari gode di una strategica posizione nel centro murattiano di Bari (e a soli 1,5 km dalla Nuova Fiera del Levante) ed è riconosciuto come Luxury Hotel City, proprietà della NorthSale. Oltre ad assicurare massimo comfort e professionalità nella cultura dell'accoglienza, questo albergo vi permetterà di cogliere comodamente una serie di opportunità che la città offre. L'Hotel Boston assicura un'ospitalità di alta qualità nel corso di tutto l'anno. La struttura si distingue per la particolare attenzione rivolta al servizio "business", destinato da sempre ad una prestigiosa e fidelizzata clientela d'affari.

Da maggio 2021 l'Hotel Boston si presenta con una nuova veste, completamente ristrutturato, in stile contemporaneo. Le 63 camere (tra suites, junior suites e camere deluxe), rinnovate e con tutti i comfort, comprendono connessione WI-FI gratuita, aria condizionata e tasse.

Dispone di un garage su richiesta e disponibilità ed è disponibile un parcheggio convenzionato a 50 mt dalla struttura.

Dispone di un Bistrot Bar a piano Hall dove viene servita la colazione la mattina, oltre a disponibilità per aperitivi, snack, piatti tipici e degustazione vini.

CAMERE:

- DUSS CLASSICA: € 139,00

- MATRIMONIALE CLASSIC: € 155,00

- TWIN / MATRIMONIALE DELUXE: €169,00

Costo per camera a notte, inclusa la colazione, servita a buffet.

Tassa di soggiorno di € 3,00 per persona, per notte, non inclusa.

[Clicca qui](#) per scaricare la Lettera di Prenotazione per il soggiorno al Boston Hotel Bari

HI HOTEL ** - www.hihotelbari.com**

Via Don Luigi Guanella, 15L, 70124 - Bari

Email: info@hihotelbari.com – Tel. 080 5026815

CODICE PRENOTAZIONE: **CEXPO**

Situato nella zona residenziale di Poggiofranco, a 15 minuti di macchina dall'Aeroporto di Bari-Palese, il moderno Hi Hotel Bari dispone di una piscina all'aperto (apertura stagionale: da marzo a settembre), di una palestra attrezzata, area wellness e di eleganti sistemazioni con connessione WiFi gratuita. Posizione strategica, vicino alla tangenziale, a 4 km dalla stazione ferroviaria di Bari, 12 minuti di auto dal centro città.

Tutte le 88 moderne camere dell'Hi Hotel Bari offrono una TV a schermo piatto, letti con comodi materassi regolabili, bollitore e macchine per caffè, una scrivania e una sedia Mirra disegnata da Herman Miller.

Al mattino vi attende una colazione continentale, mentre presso il Basilico Italian Bistrot in loco potrete gustare i prodotti della zona proposti nei menu stagionali.

La struttura prevede un Parcheggio privato, non prenotabile in anticipo, ad un costo giornaliero di €10,00.

CAMERE:

- DUS FRANCESE: € 110,00 (1 pax)

- DUS CLASSIC: € 120,00 (1 pax)

- DOPPIA / MATRIMONIALE: € 140,00 (2 pax)

Costo per camera a notte, inclusa la colazione.

VITTORIA PARC HOTEL ** - www.vittoriaparchotel.com**

Via Nazionale, 10/F, 70128 – Bari Palese

Email: info@vittoriaparchotel.com – Tel. 080 5306300

CODICE PRENOTAZIONE: **ENOLI2024**

Vittoria Parc Hotel sorge nella zona di Marina di Palese, a soli 500 metri dal Mare Adriatico, 2 km dall'Aeroporto di Bari, 10 km dal centro di Bari e dalla stazione ferroviaria.

Dispone di 101 camere insonorizzate e caratterizzate da uno stile classico, con mobili coordinati e bagno privato in marmo. Sono dotate di TV a schermo piatto con digitale terrestre, aria condizionata, mini bar, scrivania, connessione WI-FI gratuita, asciugacapelli e set di cortesia.

Prevede inoltre una sala Bar-Ristorante, dove viene servita al mattino la colazione e un garage privato e protetto con 250 posti auto, gratis per gli ospiti della struttura.

La struttura fornisce, gratuitamente, oltre all'utilizzo del garage, l'uso di cassette di sicurezza, e un servizio di navetta da/per l'aeroporto.

CAMERE:

- DUS: € 95,00

- CAMERA DOPPIA: € 120,00

Costo per camera a notte, inclusa la colazione servita a buffet, internamente la struttura.

Tassa di soggiorno di € 3,00 per persona, per notte, non inclusa.

HOTEL BVENTUNO ** - www.b21hotel.it**

Via Giuseppe Verdi, 56/58, 70132 – Bari

Email: reservation@b21hotel.it – info@b21hotel.it – Tel. 080 4037722

CODICE PRENOTAZIONE: **ENOLI2024**

Il Bventuno Boutique Hotel gode di una location strategica, affacciato sulla Spiaggia di San Francesco, e a soli 500 metri dal quartiere fieristico Fiera del Levante, a 4 km dal Duomo di Bari e a 8 km dall'aeroporto Karol Wojtyla di Bari. Un struttura di recentissima ristrutturazione, elegante e moderna, un hotel con sistemazioni e servizi a 4 stelle, reception operativa 24 ore su 24.

Consta di 54 camere, tutte climatizzate e dotate di macchina da caffè, TV a schermo piatto, cassaforte, bagno privato con bidet e set di cortesia. In alcuni casi, provviste di balcone.

Possibilità di parcheggio sia all'interno che all'esterno della struttura, a pagamento.

Al mattino viene servita una ricca colazione, con buffet all'italiana, continentale e comprensiva di prodotti gluten free.

CAMERE:

- CAMERA DELUXE: € 200,00

- CAMERA EXECUTIVE: € 250,00

Costo per camera a notte, inclusa la colazione servita a buffet internamente la struttura.

Le camere devono essere prepagate e non sono cancellabili.

Tassa di soggiorno di € 3,00 per persona, a notte, non inclusa.

FORM 18 – ONLINE AND ON-SITE ADVERTISEMENT

To be sent to info@enoliexpo.com within 23rd February 2024

EXHIBITOR

COMPANY NAME: _____

Hall. _____ Stand N. _____

Advertisement insertion, below proposed, is upon payment and not mandatory.

For Enoliexpo 2024 the Exhibitor's Catalogue, with all the information reported in the Catalogue Entry form, included the products description, will be published online on the website www.enoliexpo.com, instead the Guide Map (with the list of exhibitors in alphabetical order) will be printed for the exhibition.

All the companies regularly inscribed are included in the above mentioned online Catalogue and the printed Pocket Guide Map.

Tipology	Price			Total
ONLINE CATALOGUE – online until Dicembre 2025 1 Color Full Page 300 dpi – format .jpg / .pdf Color Profile Cmyk Width cm. 18,00 x Heigh cm. 23,50 5 mm bleed per side	€350,00			
LOGO ON ONLINE CATALOGUE Logo closed the company name 300 dpi – format .jpg / .pdf color profile Cmyk	€100,00			
POCKET GUIDE MAP 1 Color full page - availability 2: 2* 3* pagina 300 dpi – format .jpg / .pdf Color profile Cmyk Width cm. 12,00 x Heigh cm. 17,00	€300,00			
LOGO GUIDE MAP Logo + Stand num. And underlined stand in the map 300 dpi – format .jpg / .pdf Color profile Cmyk	€100,00			
ADV PACKAGE LOGO Includes both options: LOGO on ONLINE CATALOGUE + LOGO in GUIDE MAP 300 dpi – format .jpg / .pdf Color profile Cmyk	€150,00			
SPONSORSHIP CONFERENCE ROOM SAN NICOLA PERSONALIZED GRAPHICS IN THE WHOLE EXTERNAL WALL – Availability 1 company 300 dpi – format .jpg / .pdf Color profile Cmyk Width mt. 20 x Heigh mt. 4	€2.000,00			

Exhibitor must provide layout and graphics.

Date:

Stamp and Signature:

The Exhibitor authorizes the treatment of the a.m. data (as per the art. 13 of the Legislative Decree n. 196 of 30th June 2003 – Italian Law and in compliance with the art. 13 and 14 of the European Privacy Rules UE/2016/679 - DGOR) regarding security and integrity of the data, for purposes regarding the development of the Exhibition ENOLIEXPO Adriatica

Date: _____

Stamp and signature _____

FORM 19 – HANDLING OF LOADS

To be sent at: info@enoliexpo.com within 23rd February 2024

EXHIBITOR:

COMPANY NAME: _____

Hall _____ Stand N. _____

We ask for the service of loading and unloading at the following costs

- ☐ PORTERAGE – only manpower - € 40,00/h
(minimum invoice 30 minutes) – The amount includes the use of transpallet and manual carriage
- ☐ TRANSPALLET UP TO 1 T. WITHOUT MANPOWER- € 30,00/h
(minimum invoice 30 minutes)
- ☐ FORK LIFT UP TO 4 T. WITH OPERATOR - € 130,00/h
(minimum invoice 30 minutes)
- ☐ FORK LIFT UP TO 6 T. WITH OPERATOR - € 140,00/h
(minimum invoice 30 minutes)
- ☐ FORK LIFT UP TO 15 T. WITH OPERATOR - € 190,00/h
(minimum invoice 30 minutes)
- ☐ CRANE UP TO 25 T. WITH OPERATOR - € 240,00/h
(minimo invoice 1 hour)
- ☐ CRANE UP TO 40 T. WITH OPERATOR - € 280,00/h
(minimo invoice 1 hour)

The service will be granted:

- during building up days: 4, 5, 6 March 2024 (last order for 6th March is foreseen at 4 p.m.)
- dismantling days: 10 and 11 March 2024 from 8,30 a.m. to 6,30 p.m.

Remember that on Saturday 9 March, it will be granted from h. 6.30pm to 20.00 for exit exclusively by hand, with the presence of the exit voucher.

THE DRIVEWAYS WILL NOT BE RAISED

The exhibitor must indicate a time plaining:

UNLOADING GOODS:

Date of Arrival

Time of Arrival

N. Packages

LOADING GOODS:

Date of Departure

Time of Departure

N. Packages

The unloading/loading program will be established based on:

- the complexity of the goods depending on the location inside the pavilion.
- for situations without complexity based on the order of arrival of this form completed in its entirety

Once you have received the duly completed form, you will be notified which DRIVEWAY to arrive at, as unloading will take place based on the collection point closest to the stand.

Any time changes (modifications or delays) must be communicated 2 hours in advance. Otherwise you will lose priority on the requested time slot. The hours of service requested directly at the fair will be carried out according to availability and agreed with the Exhibitor.

On Saturdays, Sundays and holidays, the cost will increase by 25%.

Payments for additional services will be invoiced during the event and must be paid before the end of the event.

PACKAGING DEPOSIT

N. Packaging	Lenght	Depth	Height	Cubature	€/cm	N. Days	Total
					7,00		
					7,00		
					7,00		
					7,00		
					7,00		
					7,00		
The cubature must be rounded up to the upper cubic meter. Example: - 0,30 cm corresponds to a 1 cm - 1,50 cm correspond to 2 cm					Total	_____	

The rates are valid for operations carried out during regular working hours (from 8.00 am to 7.00 pm).

The service includes collecting the packaging from the stand, storing it for a period equal to the duration of the event and returning it to the stand. **Empty packages must be marked with special labels, applied visibly with the indication of the Stand No. and Exhibitor Name.** For safety reasons, packaging must be delivered absolutely free of material inside. Globe Trotter sas does not assume responsibility for the material contained therein.

Place and Date:

Print and Signature

The Exhibitor authorizes the treatment of the a.m. data (as per the art. 13 of the Legislative Decree n. 196 of 30th June 2003 – Italian Law and in compliance with the art. 13 and 18 aof the European Privacy Rules UE/2016/679 - DGOR) regarding security and integrity of the data, for purposes regarding the development of the Exhibition ENOLIEXPO Adriatica.

Place and Date:

Print and Signature
